

7/24/2017
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[Rev. 11/20/2013 5:04:59 PM--2013]

**POLICY FOR HANDLING FILED, LODGED, AND PRESUMPTIVELY CONFIDENTIAL
DOCUMENTS**

**ADOPTED
BY THE
SUPREME COURT OF NEVADA**

Effective August 21, 2013
and Including
Amendments Through September 1, 2013

IN THE SUPREME COURT OF THE STATE OF NEVADA

IN THE MATTER OF THE CREATION OF A COMMITTEE ON PRESERVATION, ACCESS, AND SEALING OF COURT RECORDS.
ADKT 410

**ORDER ADOPTING POLICY FOR HANDLING FILED, LODGED, AND PRESUMPTIVELY
CONFIDENTIAL DOCUMENTS**

WHEREAS, the Nevada Supreme Court is concerned about the lack of a standardized policy for handling of documents presented to the clerks of the municipal, justice and district courts; and

WHEREAS, the Commission on Preservation, Access, and Sealing of Court Records presented a proposed policy to this court and a public hearing was held on the policy on September 18, 2012; and

WHEREAS, this court solicited and considered public comment on the draft policy; accordingly,

IT IS HEREBY ORDERED that the Policy for Handling Filed, Lodged, and Presumptively Confidential Documents shall be adopted and shall read as set forth in Exhibit A.

IT IS FURTHER ORDERED that the adoption of this policy shall be effective thirty days from the date of this order. The clerk of this court shall cause a notice of entry of this order to be published in the official publication of the State Bar of Nevada. Publication of this order shall be accomplished by the clerk disseminating copies of this order to all subscribers of the advance sheets of the Nevada Reports and all persons and agencies listed in NRS 2.345, and to the executive director of the State Bar of Nevada. The certificate of the clerk of this court as to the accomplishment of the above-described publication of notice of entry and dissemination of this order shall be conclusive evidence of the adoption and publication of the foregoing rules.

Dated this 22nd day of July, 2013.

BY THE COURT

KRISTINA PICKERING, *Chief Justice*

MARK GIBBONS
Associate Justice

JAMES W. HARDESTY
Associate Justice

RON D. PARRAGUIRRE
Associate Justice

MICHAEL L. DOUGLAS
Associate Justice

MICHAEL A. CHERRY
Associate Justice

NANCY M. SAITTA
Associate Justice

TABLE OF CHANGES TO POLICY FOR HANDLING FILED, LODGED, AND PRESUMPTIVELY CONFIDENTIAL DOCUMENTS

Key: "A" amended; "N" added; "R" repealed; "T" transferred.

Rule	Key	Effective Date	Rule	Key	Effective Date
1.....	N.....	8/21/13			
2.....	N.....	8/21/13			

Forms

Form	Key	Effective Date	Form	Key	Effective Date
1.....	N.....	8/21/13			
2.....	N.....	8/21/13			
3.....	N.....	8/21/13			
4.....	N.....	8/21/13			

POLICY FOR HANDLING FILED, LODGED, AND PRESUMPTIVELY CONFIDENTIAL DOCUMENTS

Rule 1. Policy. This policy will address the handling of documents presented to the clerks of the municipal, justice, and district courts.
[Added; effective August 21, 2013.]

Rule 2. Procedures for the clerk's office.

1. Filed documents.

(a) Unless otherwise specifically authorized by statute, court rule, or this policy, the duty of the clerk of the court to file documents presented to the clerk is purely ministerial, and the clerk may not refuse to perform such a duty.

(1) The clerk of the court shall file documents pursuant to the Nevada Rules of Civil Procedure (NRCP), Justice Court Rules of Civil Procedure (JCRCP), Nevada Rules of Appellate Procedure (NRAP), statute, other court rule, or court policy.

(2) The clerk of the court shall e-file documents pursuant to the Nevada Electronic Filing and Conversion Rules (NEFCR), statute, and other court rule.

(b) As used in this section, "e-filing" means the electronic transmission to or from a court or clerk of a document in electronic form as defined by the accepting court; it does not include submissions via e-mail, fax, or other electronic means.

2. Lodged documents. A document is considered to be "lodged" with the court for the temporary period of time between:

(a) Submission of the document to the court; and

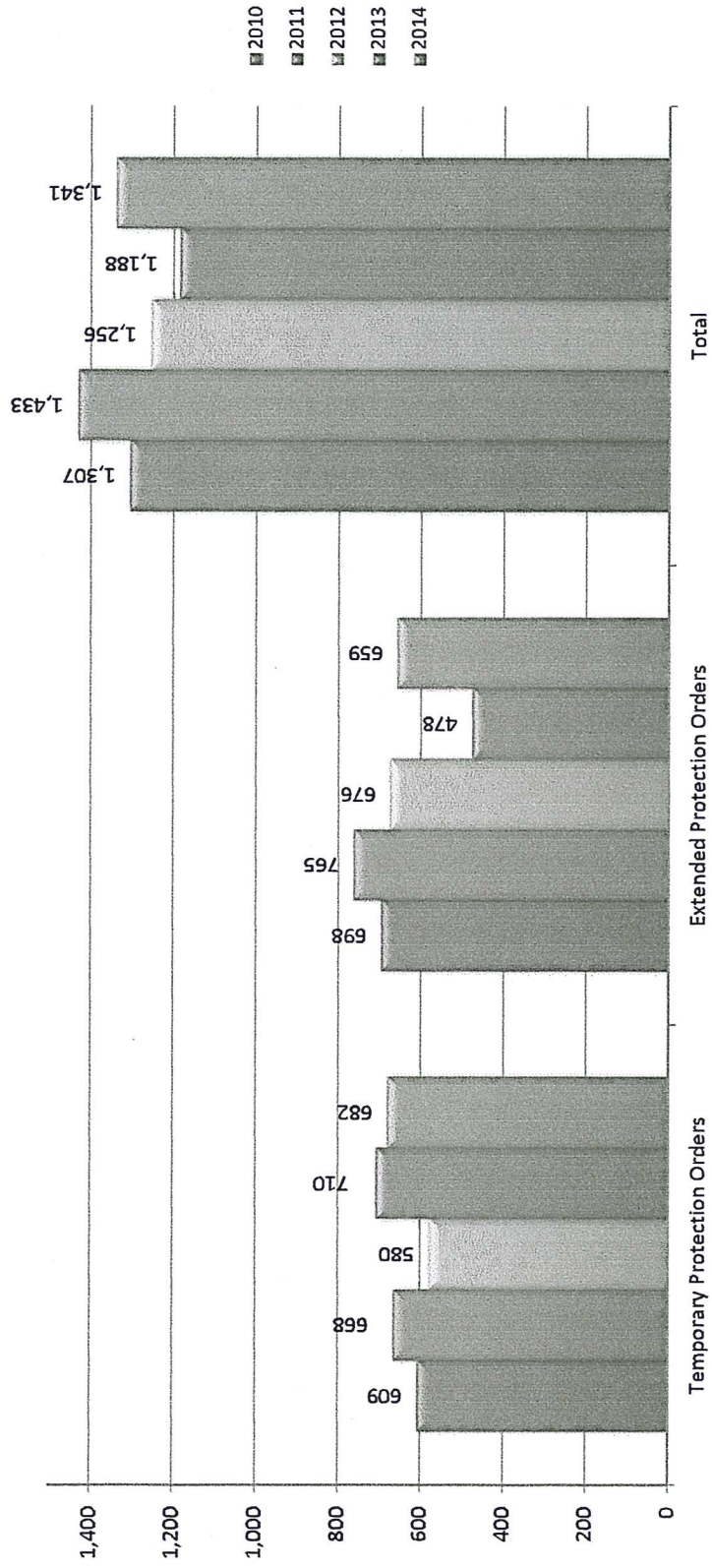
(b) Classification of the document by the court as either:

(1) "Filed," such that the public has access to the redacted or unredacted version of the document; or

(2) "Presumptively confidential," such that the public does not have access to the document unless otherwise provided by law or this policy.

5 YEAR HISTORY OF ORDERS ISSUED THAT INCLUDE GRANT OF TEMPORARY CUSTODY OF A MINOR CHILD

	Temporary Protection Orders	Extended Protection Orders	Total
2010	609	698	1,307
2011	668	765	1,433
2012	580	676	1,256
2013	710	478	1,188
2014	682	659	1,341



Attendee List

AOC - Judicial Leadership Summit 2012

April 30 - May 4, 2012

Participants	Session/Summit Attendance Verified
Judge Nancy Allf	Yes
Sr. Judge Jack Ames	Yes
Judge David B. Barker	Yes
Judge Linda Marie Bell	Yes
Judge Stephen J. Bishop	Yes
Sr. Judge Christina Brisebill	Yes
Judge Bert M. Brown	Yes
Judge Patricia L. Calton	Yes
Judge Mike Cowley	Yes
Judge Stephen J. Dahl (Inactive)	Yes
Judge Steven Dobrescu	Yes
Judge Ron L. Dodd (inactive)	Yes
Judge Darryll Dodenbier	Yes
Judge Bryce C. Duckworth	Yes
Judge Allan R. Earl (inactive)	Yes
Judge Carolyn Ellsworth	Yes
Judge James Evans (Inactive)	Yes
Judge Mike S. Fletcher	Yes
Judge Susan Fye (Inactive)	Yes
Judge William L. Gardner	Yes
Judge David S. Gibsons, Sr.	Yes
Judge Cynthia N. Giuliani	Yes
Judge Elizabeth Goff Gonzalez	Yes
Judge William B. Gonzalez (inactive)	Yes
Judge Jay T. Gunter	Yes
Sr. Judge Gerald W. Hardcastle	Yes
Chief Judge David A. Hardy	Yes
Judge Mathew Harter	Yes
Judge William "Bill" Henderson	Yes
Judge Sean M. Hoeffgen	Yes
Judge Dorothy Nash Holmes	Yes
Judge Ronald J. Israel	Yes
Judge Susan Johnson	Yes
Sr. Judge Marjean R. Kidner	Yes
Judge Joanna S. Kishner	Yes
Judge Robert W. Lane	Yes
Judge Michelle Leavitt	Yes
Judge Michael R. Lister	Yes
Sr. Judge Joe Maslach	Yes
Judge Reese Melville (Inactive)	Yes
Judge Cheryl B. Moss	Yes
Judge Gayle Nathan (inactive)	Yes
Sr. Judge Barbara J. Nethery	Yes
Sr. Judge Ronald J. Niman	Yes
Judge Vincent Ochoa	Yes
Sr. Judge Gloria J. O'Malley	Yes
Judge Dan L. Papez (inactive)	Yes
Justice Ron D. Parraguirre	Yes
Judge Russel W. Peacock (inactive)	Yes
Judge Scott E. Pearson	Yes

Attendee List

AOC - Judicial Leadership Summit 2012

April 30 - May 4, 2012

Participants	Session/Summit Attendance Verified
Judge Jerome M. Polaha	Yes
Judge Sandra Pomrenze	Yes
Judge T. Arthur Ritchie, Jr.	Yes
Sr. Judge Fidel Salcedo	Yes
Judge John F. Schweble	Yes
Judge Peter Sferrazza	Yes
Judge John Tatro	Yes
Judge Jennifer P. Togliatti	Yes
Judge Natalie Tyrrell	Yes
Judge Camille Vecchiarelli	Yes
Judge Jessie Elizabeth Walsh	Yes
Judge Chuck E. Weller	Yes
Judge James E. Wilson, Jr.	Yes